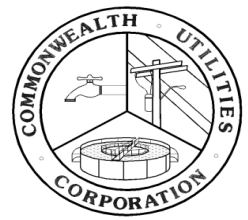




# Commonwealth Utilities Corporation

Office of the Executive Director



## REQUEST FOR PROPOSALS CUC-RFP-13-020

### DESIGN-BUILD RENOVATION OF CUC WAREHOUSE OFFICE AND STORAGE FACILITY

The Commonwealth Utilities Corporation (CUC), Office of the Executive Director is soliciting competitive sealed proposals from qualified firms for the Design-Build Renovation of CUC Warehouse Office and Storage Facility of the Commonwealth Utilities, Saipan, Commonwealth of the Northern Mariana Islands.

The selected A&E and Construction firm shall perform design and construction services for the renovation of the CUC Warehouse in Lower Base, Saipan. The firm must have experience on past design-build projects particularly on the island of Saipan.

CUC requires the Project to be completed in **180 calendar days** from date of award of contract.

The RFP package may be obtained upon receipt of a non-refundable deposit from the CUC Treasury Section, by cash, check or credit card in the amount of \$100.00 for one set from the CUC Procurement and Supply Office, 3<sup>rd</sup> Floor, Room 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays.

A Pre-Proposal Conference will be held on **May 9, 2013 at 10:00 AM (ChST)** at the CUC Main Conference Room, 3<sup>rd</sup> Floor, Room 15, Joeten Dandan Commercial Building, Dandan, Saipan.

**One (1) original and Five (5) copies** must be submitted in a sealed envelope marked "*CUC-RFP-13-020, Design-Build Renovation of CUC Warehouse Office and Storage Facility, Saipan*", to the CUC Procurement & Supply Office, 3<sup>rd</sup> Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **May 28, 2013 at 10:00 AM (ChST)**. Late submissions and conditional offers will not be considered.

Statements of Qualifications will be evaluated, pre-qualified and selected based on the following criteria:

1. Familiarity and understanding of the CUC Warehouse staff daily activities
2. Qualifications and Experience of the A&E and the Contractor
  - o Proposed Methodology and Project Approach with Milestone Schedule
  - o Proposed Staffing and Experience
  - o List and Performance Recommendation on similar contracts, including the timeliness of the firms in meeting contract deadlines
  - o Present Workload and Availability

Proposers are required to comply with all CNMI and applicable Federal Laws. This Request for Proposal and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations ss 50-50-301 & 305, Procurement of Construction and Architect-Engineering Services.

Discussions may be conducted with responsible proposers for the purpose of clarification and to ensure full understanding of, and responsiveness to solicitation requirements. Proposers shall be accorded fair and equal treatment. There shall be no disclosure of any information derived from proposals submitted by competing proposers.

This Request for Proposal does not commit CUC to the award of a contract or contracts, nor to pay any cost incurred in the preparation and submission of proposals in anticipation of a contract. This bid and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations. The contractor shall be required to comply with all CNMI and applicable Federal Laws.

All questions or request for clarification regarding this project must be submitted in writing no later than **10:00 AM (ChST) on May 13, 2013** to Manny B. Sablan, Jr., CUC Purchasing Officer, via email - [manny.sablan@cucgov.org](mailto:manny.sablan@cucgov.org). with a copy to John Mafnas, CUC Warehouse Manager, via email [john.mafnas@cucgov.org](mailto:john.mafnas@cucgov.org).

CUC reserves the right to reject any or all proposals and to waive any imperfections in any proposal if to do so shall be in the best interest of the government. All proposals shall become the property of CUC.

ALAN W. FLETCHER  
Acting Executive Director