



Commonwealth Utilities Corporation

Office of the Executive Director



INVITATION FOR BIDS

CUC-IFB-13-028

SUPPLY & DELIVERY OF PREPAID METERS

The Commonwealth Utilities Corporation (CUC), Office of the Executive Director is soliciting competitive sealed bids from qualified firms for the Supply and Delivery of Remote Disconnect Prepaid Meters for CUC Power Division, Commonwealth of the Northern Mariana Islands.

The Bid Package may be obtained, upon receipt of a non-refundable payment from the CUC Treasury Section, by cash or check, in the amount of \$100.00 for one set; at the CUC, Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Dandan, Saipan, between 7:30 AM to 11:30 AM and 12:30 PM to 4:00 PM, Monday through Friday, except on government observed holidays.

One (1) original and Five (5) copies must be submitted in a sealed envelope marked "*CUC-IFB-13-028, Supply & Delivery of Remote Disconnect Prepaid Meters*", to the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **10:00 AM (ChST) on September 9, 2013** at which time they will be publicly opened and read aloud. Late submissions and conditional offers will not be considered.

A Bid Guarantee of fifteen (15%) percent of the total bid price must accompany the bids. The security deposit may be in cash, certified check, cashier's check, or bid bond executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. A Performance Bond of one hundred (100%) percent and a Payment Bond of one hundred (100%) percent of the total bid price will be required upon the execution of the contract by the successful bidders. The Payment and Performance bond must be executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. Surety Company must be authorized to do business in the Commonwealth of the Northern Mariana Islands.

All insurers' questions, concerns and qualification shall be handled by the Department of Commerce Office of the Insurance Commissioner (OIC). The OIC is tasked with regulating and monitoring compliance to the CNMI's Insurance Code (Title 4, Division 7). Bidders are required to submit a clearance from the OIC certifying their insurer of choice is in compliance with the CNMI's Insurance Code.

Bidders are advised that CUC assumes no responsibility in any act of omission on the part of the bidders due to lack of information or understanding of the bid requirements in the course of Contractor's preparation of a bid under the contract. Bidders are required to comply with all CNMI and applicable Federal Laws. This bid and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations.

All questions or request for clarification must be submitted in writing no later than 10:00 AM (ChST) on **August 23, 2013** to Manny B. Sablan, Jr., CUC Purchasing Officer, via email – manny.sablan@cucgov.org with a copy to Alfredo Palattao, CUC Power Division Engineer via email at alfredo.palattao@cucgov.org & Charles Warren, CUC Chief Financial Officer via email charles.warren@cucgov.org.

CUC reserves the right to reject any or all bids and waive any imperfection in the bid proposal in the best interest of the government. All bids shall become the property of CUC.

ALAN FLETCHER
Acting Executive Director