



**Commonwealth Utilities Corporation**  
**Office of the Executive Director**



**REQUEST FOR PROPOSALS**

**CUC-RFP-14-008**

**SUPPLY & DELIVERY OF FUEL FOR POWER GENERATION**

The Office of the Executive Director for the Commonwealth Utilities Corporation (CUC) is soliciting competitive sealed proposals from qualified firms for the supply and delivery of approximately 18,000,000 US gallons annually of **Ultra Low Sulfur Diesel Fuel (Grade No. 2-D S15)** for CUC Power Generation facilities on Saipan, Tinian, and Rota. The Ultra Low Sulfur Diesel Fuel shall be uniform, first quality, ultra low sulfur type, which shall conform in all aspects to the requirements, as set forth in "Standard Specification for Diesel Fuel Oil" ASTM D975-11 or the latest revision.

The RFP package may be obtained upon completion of registration and receipt of a non-refundable deposit from the CUC Treasury Section, by cash, check or credit card in the amount of \$200.00 for one set from the CUC Procurement and Supply Office, 3<sup>rd</sup> Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays. Prospective Proposers must register with the CUC Procurement & Supply Division.

A Pre-Proposal Conference will be held on **January 16, 2014 at 10:00 AM (ChST)** at the CUC Main Conference Room, 3<sup>rd</sup> Floor, Room 15, Joeten Dandan Commercial Building, Dandan, Saipan.

**One (1) original and Five (5) copies** must be submitted in a sealed envelope marked "*CUC-RFP-14-008, Supply & Delivery of Fuel for Power Generation*", to the CUC Procurement & Supply Office, 3<sup>rd</sup> Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **February 6, 2014 at 10:00 AM (ChST)**. Late submissions and conditional offers will not be considered.

All Offerors are advised that CUC assumes no responsibility in any act of omission on the part of the Offeror due to lack of information or understanding of the proposal requirements in the course of Contractor's preparation of a proposal or supply under the contract. The Proposal Price shall remain the same throughout the term of the contract except for the variation in the MOPS and government taxes, duties and fees. Note that the CNMI Government at present exempts the fuel supplier from paying liquid fuel tax (currently, \$0.15/gallon).

Discussions may be conducted with responsible proposers for the purpose of clarification and to ensure full understanding of, and responsiveness to solicitation requirements. Proposers shall be accorded fair and equal treatment. There shall be no disclosure of any information derived from proposals submitted by competing proposers.

This Request for Proposal does not commit CUC to the award of a contract or contracts, nor to pay any cost incurred in the preparation and submission of proposals in anticipation of a contract. This bid and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations. The contractor shall be required to comply with all CNMI and applicable Federal Laws.

All questions or request for clarification must be submitted in writing no later than **January 21, 2014 at 10:00 AM (ChST)** to Manny B. Sablan, Jr., CUC Procurement & Supply Manager, via email address [manny.sablan@cucgov.org](mailto:manny.sablan@cucgov.org) with a copy to Charles Warren, CUC Chief Financial Officer, via email [charles.warren@cucgov.org](mailto:charles.warren@cucgov.org) and Wallon Young, CUC Deputy Director for Power via email [wallon59@yahoo.com](mailto:wallon59@yahoo.com).

CUC reserves the right to reject any or all proposals for any reason and to waive any defects in said proposal, if in its sole opinion, to do so would be in the best interest of CUC. All proposals shall become the property of CUC.

ALAN W. FLETCHER  
Executive Director