



Commonwealth Utilities Corporation



REQUEST FOR PROPOSALS

CUC-RFP-15-003

Water & Wastewater Laboratory Services

The Commonwealth Utilities Corporation (CUC), Office of the Executive Director is soliciting competitive sealed proposals from DECQ certified firms to provide laboratory services for the islands of Saipan, Tinian and Rota in the Commonwealth of the Northern Mariana Islands.

The RFP package may be obtained upon completion of registration and receipt of a non-refundable deposit from the CUC Treasury Section, by cash, check or credit card in the amount of \$100.00 for one set from the CUC Procurement and Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays. Prospective Proposers must register with the CUC Procurement & Supply Division.

A Pre-Proposal Conference will be held on **November 26, 2014 at 10:00 AM (ChST)** at the CUC Main Conference Room, 3rd Floor, Room 15, Joeten Dandan Commercial Building, Dandan, Saipan.

One (1) original and Five (5) copies must be submitted in a sealed envelope marked "CUC-RFP-15-003, Water & Wastewater Laboratory Services", to the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **December 12, 2014 at 10:00 AM (ChST)**. Late submissions and conditional offers will not be considered.

All Offerors are advised that CUC assumes no responsibility in any act of omission on the part of the Offeror due to lack of information or understanding of the proposal requirements in the course of Contractor's preparation of a proposal under the contract.

Discussions may be conducted with responsible proposers for the purpose of clarification and to ensure full understanding of, and responsiveness to solicitation requirements. Proposers shall be accorded fair and equal treatment. There shall be no disclosure of any information derived from proposals submitted by competing proposers.

This Request for Proposal does not commit CUC to the award of a contract or contracts, nor to pay any cost incurred in the preparation and submission of proposals in anticipation of a contract. This bid and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations. The contractor shall be required to comply with all CNMI and applicable Federal Laws.

All questions or request for clarification must be submitted in writing no later than **November 28, 2014 at 10:00 AM (ChST)** to Manny B. Sablan, Jr., CUC Procurement & Supply Manager via email address manny.sablan@cucgov.org with a copy to Heidi Yelin, CUC Laboratory Manager, via email heidi.yelin@cucgov.org.

CUC reserves the right to reject any or all proposals for any reason and to waive any defects in said proposal, if in its sole opinion, to do so would be in the best interest of CUC. All proposals shall become the property of CUC.

ALAN W. FLETCHER
Executive Director

MANNY B. SABLAN
Manager, Procurement & Supply