



# Commonwealth Utilities Corporation

## Office of the Executive Director



# REQUEST FOR PROPOSALS

## CUC-RFP-15-002

### POWER SUPPLY RESOURCES

The Office of the Executive Director, Commonwealth Utilities Corporation (CUC), is soliciting competitive sealed proposals from qualified and experienced entities to supply reliable, affordable energy from commercially proven electric generation resources for the Commonwealth of the Northern Mariana Islands.

The solicitation seeks responses from suitably qualified entities from which CUC intends to select one, or more, proponent(s) to negotiate long-term power supply contracts that best fit CUC's power supply requirements. CUC's requirements for new power supply resources will be determined as part of its Integrated Resource Plan, which is currently underway. More information regarding the Integrated Resource Plan can be found at the CUC's website at <http://www.cucgov.org/integrated-resource-plan>.

The RFP documents may be downloaded from the CUC website at <http://www.cucgov.org/power-supply-rfp/>. It is each proponent's responsibility to ensure they have received all RFP documents posted to this website. An updated checklist will be provided in early January, titled "RFP Document Receipt Checklist and Affirmation" prior to the submittal deadline. In order to reduce the cost to CUC of this procurement and in the interest of sustainable business practices, CUC will not be providing printed RFP materials; all RFP materials will be posted and distributed electronically.

Prospective proponents for this RFP must register with the CUC Procurement & Supply Division, by filling out and submitting a Proponent Registration Form by 10:00 am December 15, 2014 in order to be considered. The Proponent Registration Form is posted to the website at <http://www.cucgov.org/power-supply-rfp/> and can be delivered in printed format or electronically via email to the *CUC Procurement Contact for Power Supply RFP*:

Manny B. Sablan, Jr.,  
Purchasing Officer,  
Commonwealth Utilities Corporation,  
Third Floor, Room 3,  
Joeten Dandan Commercial Bldg.,  
P.O. Box 501220, Dandan, Saipan MP, 96950,  
Office Phone: (670) 236-4303,  
Email: [manny.sablan@cucgov.org](mailto:manny.sablan@cucgov.org).

The deadline for proposal submittals is currently scheduled for January 20, 2015, although this date may be subject to change. Changes to the proposal schedule will be posted as addenda to the Request for Proposal documents.

One printed, hardcopy original and five copies of all proposal material and supporting documents (including the Technical Proposal requirements, the Cost Proposal requirements, and all supplementary data requested as part of Appendix A, Appendix B, and Appendix C) must be submitted in a sealed envelope marked "CUC RFP 15-002, Power Supply Resources" to CUC Procurement & Supply Division, 3rd Floor, Room No.3, Joeten Dandan Commercial Building, P.O.Box 501220, Dandan, Saipan MP 96950, no later than 10:00 a.m. (ChST) on January 20, 2015. *One electronic copy of the Technical Proposal and related documents, and one electronic copy of the Cost Proposal and related documents, in Adobe pdf format on a DVD, also must be delivered with the other printed, hardcopy proposal materials.*

Proponents are advised that CUC assumes no responsibility in any act of omission on the part of the proponents due to lack of information or understanding of the proposal requirements in the course of proponents' preparation of a proposal or supply under the contract. Questions or requests for clarification will be considered only from registered proponents and must be submitted in writing no later than December 17, 2104 to Manny B. Sablan, CUC Purchasing Officer via email addressed to [manny.sablan@cucgov.org](mailto:manny.sablan@cucgov.org). CUC will host a Pre-Proposal Conference and Webinar on December 4, 2014 to discuss the Request for Proposals and answer questions. Information regarding the Pre-Proposal Conference and Webinar will be provided to registered proponents.

Proponents shall be accorded fair and equal treatment. There shall be no disclosure of any information derived from proposals submitted by competing proponents.

This Request for Proposal does not commit CUC to the award of a contract or contracts, nor to pay any cost incurred in the preparation and submission of proposals in anticipation of a contract. This request and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations.

CUC reserves the right to reject any or all proposals for any reason and to waive any defects in said proposal, if in its sole opinion, to do so would be in the best interest of CUC. All proposals shall become the property of CUC.

All responses to this RFP should take into account any and all taxes, including excise tax, which will become the obligation of the proponent awarded a contract. Successful proponents will be required to submit a copy of a valid CNMI Business license in compliance with the Contractor's Registration and Licensing Laws of the Commonwealth of the Northern Mariana Islands, upon award of the contract. The Contractor and all subcontractors will be obligated to pay wage rates not less than the current CNMI minimum wage, prevailing through the period of contract, as indicated in the web page: <https://marianaslabor.net/>. The proponents shall be required to comply with all applicable CNMI and Federal Laws.

/s/ ALAN W. FLETCHER  
Executive Director