



Commonwealth Utilities Corporation
Office of the Executive Director



INVITATION FOR BIDS
CUC-IFB-15-011

AGINGAN WWTP TRANSFORMER REPLACEMENT PROJECT

The Office of the Executive Director for the Commonwealth Utilities Corporation (CUC), is soliciting competitive sealed bids from qualified firms for the replacement of Agingan WWTP transformer in Saipan, Commonwealth of the Northern Mariana Islands. The project consists, in general of removal of existing transformer, installation and connection of new three-phase pad-mounted compartmental transformer with accessories and components to riser pole, installation of bollards and other related work. CUC requires the Project to be completed in **210 calendar days** from date of award of contract.

The Project is funded by a grant from the United States of Environmental Protection Agency (USEPA). The award of this project is contingent upon receipt of approval for project award from USEPA.

Prospective Bidders for this IFB must pre-register with the CUC Procurement & Supply Division. The IFB package may be obtained from the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays upon completion of registration and presentation of a receipt evidencing a non-refundable payment to the CUC Treasury Section, by cash, check, wire transfer or credit card in the amount of \$200.00 for one IFB package set

A Pre-Bid Conference followed by site visits will be held on **February 18, 2015 at 10:00 a.m. (ChST)** at the CUC Main Conference Room, 3rd Floor, Room No.17, Joeten Dandan Commercial Building.

One (1) original and Five (5) hard copies of the bid must be submitted in a sealed envelope marked "**CUC-IFB-15-011, Agingan WWTP Transformer Replacement Project**", to the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **10:00 a.m. (ChST) on March 12, 2015**, at which time they will be publicly opened and read aloud. Bids mailed via postal or courier service must be received on or before due date and time. Bid shall be submitted on the provided Bid Forms. Bidders are required to complete all Bid Forms. Bidders may supplement this form as appropriate. Bids will be required to be submitted under a condition of irrevocability for a period of 60 days after submission. Late submissions and conditional bids will not be considered.

A *Bid Guarantee* of fifteen (15%) percent of the total bid price must accompany the bids. The security deposit may be in cash, certified check, cashier's check, or bid bond executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. A *Payment Bond* of one hundred (100%) percent and a *Performance Bond* of one hundred (100%) percent of the total bid price will be required upon the execution of the contract by the successful bidders. The Payment and Performance bond must be executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. Surety Company must be authorized to do business in the Commonwealth of the

Northern Mariana Islands, for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work provided for in the contract.

All insurers' questions, concerns and qualification shall be handled by the Department of Commerce Office of the Insurance Commissioner (OIC). The OIC is tasked with regulating and monitoring compliance to the CNMI's Insurance Code (Title 4, Division 7). *Bidders are required to submit a clearance from the OIC certifying their insurer of choice is in compliance with the CNMI's Insurance Code.*

All bidders are advised that CUC assumes no responsibility in any act of omission on the part of the bidders due to lack of information or understanding of the bid requirements in the course of Contractor's preparation of a bid under the contract. Bidders are required to comply with all CNMI and applicable Federal Laws. This bid and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations. All responses to this Invitation for Bids should take into account any and all taxes, including excise tax, which will become the obligation of the bidder, awarded a contract.

This Invitation for Bids does not commit CUC to the award of a contract or contracts, nor to pay any cost incurred in the preparation and submission of bids in anticipation of a contract. The award of a contract may be contingent upon the Commonwealth Public Utilities Commission's (CPUC) approval. If CPUC approval is required, the contract will not be executed by CUC until such approval is provided.

Questions or requests for clarification will be entertained only from pre-registered bidders and must be submitted in writing no later than **10:00 a.m. (ChST) on February 20, 2015** to Mr. Manny B. Sablan, Manager, Procurement & Supply via email address manny.sablan@cucgov.org with a copy to Ms. Birhen Martinez, Water/Wastewater Engineer via email address birhen.martinez@cucgov.org

CUC reserves the right to reject any or all bids for any reason and waive any defects in said bid proposal, if in its sole opinion, to do so would be in the best interest of CUC. All bids shall become the property of CUC.

ALAN W. FLETCHER
Executive Director

MANNY B. SABLAN
Manager, Procurement & Supply