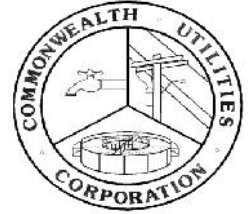




**Commonwealth Utilities Corporation
Office of the Executive Director**



INVITATION FOR BIDS

CUC-IFB-15-016

WATER METER INSTALLATION, SAIPAN

The Office of the Executive Director, Commonwealth Utilities Corporation (CUC) is soliciting competitive sealed bids from qualified firms for Water Meter Installation in Saipan, Commonwealth of the Northern Mariana Islands.

This Indefinite Delivery/Indefinite Quantity work consists of removal/replacement of failed and non-functioning water meters on the CUC water system, installing meters for customers who do not currently have a water meter on their service line, and relocating water meters to the right-of-way. Payment is only for the items completely installed and accepted by CUC. The duration of the contract is one year (365 calendar days) from date of award with an option to extend for an additional year if exercised by CUC.

This project is funded by the USEPA and the US Department of the Interior Bureau of Reclamation WaterSMART Water & Energy Efficiency grant.

Prospective Bidders must pre-register with the CUC Procurement & Supply Division. The Bid Package may be obtained from the CUC Procurement and Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays, upon completion of registration and presentation of a receipt evidencing a non-refundable payment to the CUC Treasury Section, by cash, check or credit card in the amount of \$100.00 (non-refundable) for one IFB package set.

One (1) original and Seven (7) hard copies must be submitted in a sealed envelope marked "*CUC-IFB-15-016, Water Meter Installation, Saipan*" to the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **10:00 AM (ChST) on May 20, 2015**, at which time they will be publicly opened and read aloud. Late submissions and conditional bids will not be considered. Bid shall be submitted on the provided Bid Forms. Bidders are required to complete all Bid Forms. Bidders may supplement the form as appropriate. Bids will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.

All bidders are advised that CUC assumes no responsibility in any act of omission on the part of the bidders due to lack of information or understanding of the bid requirements in the course of Contractor's preparation of a bid under the contract.

A *Bid Guarantee* of fifteen (15%) percent of the total bid price must accompany the bids. The security deposit may be in cash, certified check, cashier's check, or bid bond executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. A *Payment Bond* of one hundred (100%) percent and a *Performance Bond* of one hundred (100%) percent of the total bid price will be required upon the execution of the contract by the successful bidders. The Payment and Performance bond must be executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an

acceptable surety. Surety Company must be authorized to do business in the Commonwealth of the Northern Mariana Islands.

All insurers' questions, concerns and qualification shall be handled by the Department of Commerce Office of the Insurance Commissioner (OIC). The OIC is tasked with regulating and monitoring compliance to the CNMI's Insurance Code (Title 4, Division 7). Bidders are required to submit a clearance from the OIC certifying their insurer of choice is in compliance with the CNMI's Insurance Code.

Bidders are required to comply with all CNMI and applicable Federal Laws. This bid and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations.

All questions or request for clarification regarding this project must be submitted in writing no later than **10:00 AM (ChST) on May 4, 2015** to Manny B. Sablan, Jr., CUC Purchasing Officer, via email – manny.sablan@cucgov.org with a copy to Nicolette Villagomez, CUC Water/Wastewater Junior Engineer – via email nicolette.villagomez@cucgov.org.

CUC reserves the right to reject any or all bids and waive any imperfection in the bid proposal in the best interest of the government. All bids shall become the property of CUC.

ALAN W. FLETCHER
Executive Director

MANNY B. SABLAN, Jr.
Purchasing Officer