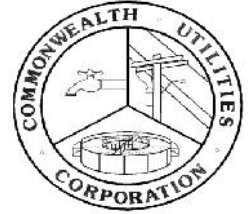




Commonwealth Utilities Corporation
Office of the Executive Director



REQUEST FOR PROPOSALS

CUC-RFP-16-002

Typhoon Soudelor Disaster Recovery Project - CUC Central Warehouse Repairs

The Office of the Executive Director of the Commonwealth Utilities Corporation (CUC) is soliciting competitive sealed proposals for repairs at CUC Central Warehouse in Lower Base, Saipan. As this project is time sensitive, contractors shall ensure that they have a good understanding of the project prior to making their bid proposal to avoid protracted contract discussion that will result in a successful expedited contract award to the selected Offeror.

The Scope of Work and Solicitation Package will be emailed upon request, by CUC Procurement & Supply Office from 7:30 a.m. to 4:00 p.m., Monday to Friday, except on government observed holidays, **until December 15, 2015**. Prospective proponents for this RFP must register with the CUC Procurement & Supply Division no later than 2:00 p.m. on December 15, 2015 in order to be considered.

A **mandatory Pre-proposal Conference** will be conducted at the Warehouse Building in Lower Base, Saipan on **December 15, 2015 at 10:00 a.m., ChST**. Immediately after the conference, **Site Visits** to Warehouse facility will be arranged. Proposers shall familiarize themselves with the site conditions prior to submitting the proposal.

One (1) original and five (5) hard copies, along with an electronic copy of the proposal on a compact disk in PDF format must be submitted in a sealed envelope marked "CUC Central Warehouse Repairs, CUC-RFP-16-002" to the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **December 31, 2015 at 10:00 AM**, local time. Submissions, in PDF, must also be emailed to the addresses as noted in the RFP. Late submissions and conditional proposals will not be considered.

A *Proposal Guarantee* of fifteen (15%) percent of the total proposal price must accompany the proposals. The security deposit may be in cash, certified check, cashier's check, or proposal bond executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. A *Payment Bond* of one hundred (100%) percent and a *Performance Bond* of one hundred (100%) percent of the total bid price will be required upon the execution of the contract by the successful Proposer. The Payment and Performance bond must be executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. Surety Company must be authorized to do business in the Commonwealth of the Northern Mariana Islands, for the protection of all persons supplying

labor and material to the contractor or its subcontractors for the performance of the work provided for in the contract.

All insurers' questions, concerns and qualification shall be handled by the Department of Commerce Office of the Insurance Commissioner (OIC). The OIC is tasked with regulating and monitoring compliance to the CNMI's Insurance Code (Title 4, Division 7). *Proposers are required to submit a clearance from the OIC certifying their insurer of choice is in compliance with the CNMI's Insurance Code.*

Proponents are advised that CUC assumes no responsibility in any act of omission on the part of the proponents due to lack of information or understanding of the proposal requirements in the course of proponents' preparation of a proposal or supply under the contract.

Proponents shall be accorded fair and equal treatment. There shall be no disclosure of any information derived from proposals submitted by competing proponents.

This Request for Proposal does not commit CUC to the award of a contract or contracts, nor to pay any cost incurred in the preparation and submission of proposals in anticipation of a contract. This request and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations.

All responses to this RFP should take into account any and all taxes, including excise tax, which will become the obligation of the proponent awarded a contract. Successful proponents will be required to submit a copy of a valid CNMI Business license in compliance with the Contractor's Registration and Licensing Laws of the Commonwealth of the Northern Mariana Islands, upon award of the contract. The Contractor and all subcontractors will be obligated to pay wage rates not less than the current CNMI minimum wage, prevailing through the period of contract, as indicated in the web page: <https://marianaslabor.net/>. The proponents shall be required to comply with all applicable CNMI and Federal Laws.

All questions regarding this project must be submitted in writing no later than 10:00 a.m. local time on **December 21, 2015**, to Manny B. Sablan, CUC Purchasing Officer, CUC P.O. Box 501220, Saipan, MP 96950 via email: manny.sablan@cucgov.org and Marcela Tenorio, Administrative Assistant, Procurement Division via email: marcela.tenorio@cucgov.org CUC will respond to any questions and clarifications only to prospective proposers who have registered for the solicitation with CUC procurement division.

CUC reserves the right to reject any or all proposals and waive any imperfection in the Request for Bid in the interest of the Corporation. All proposals shall become the property of CUC.

JOHN RIEGEL
Acting, Executive Director

MANNY B. SABLAN
Purchasing Officer