



Commonwealth Utilities Corporation
Office of the Executive Director



INVITATION FOR BIDS

CUC-IFB-17-019

GROUND MAINTENANCE SERVICES FOR CUC WATER & WASTEWATER FACILITIES, SAIPAN

The Commonwealth Utilities Corporation (CUC), Office of the Executive Director is soliciting competitive sealed bids from qualified firms capable of providing Ground Maintenance Services for CUC Water and Wastewater facilities in Saipan, in compliance with USEPA inspection and sanitary survey requirements.

Prospective Bidders must pre-register with the CUC Procurement & Supply Division. The Bid Package may be obtained from the CUC Procurement and Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays, upon completion of registration and presentation of a receipt evidencing a non-refundable payment to the CUC Treasury Section, by cash, check or credit card in the amount of \$50.00 (non-refundable) for one IFB package set.

A mandatory **pre-bid conference** followed by a site visit is scheduled for **March 2, 2017** at 10:00 AM (ChST) at the CUC Main Conference Room, 3rd Floor, Joeten Dandan Commercial Building in Saipan, to ensure prospective bidders are fully aware of the work involved and familiarize with the site conditions.

CUC will award a contract to more than one firm for said services, based on bids for "Service Section" pursuant to Scope-of-Work.

One (1) Original and Seven (7) Hard Copies must be submitted in a sealed envelope marked "CUC-IFB-17-019, Ground Maintenance Services for CUC Water & Wastewater Facilities, Saipan" to the CUC Procurement Division, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, **no later than 10:00 AM (ChST) on March 17, 2017**, at which time they will be publicly opened and read aloud. Late submissions and conditional bids will not be considered. Bids shall be submitted on the provided Bid Forms. Bidders are required to complete all Bid Forms. Bidders may supplement the form as appropriate. Bids will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.

Bidders are required to comply with all CNMI and applicable Federal Laws. This bid and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations.

This Invitation for Bids does not commit CUC to the award of a contract or contracts, nor to pay any cost incurred in the preparation and submission of bids in anticipation of a contract. Bidders are advised that CUC assumes no responsibility in any act of omission on the part of the bidders due to lack of information or understanding of the bid requirements in the course of Contractor's preparation of a bid under the contract.

All questions or requests for clarification will be entertained only from registered prospective bidders and must be submitted in writing no later than **10:00 AM (ChST) on March 6, 2017** to Manny B. Sablan, CUC Purchasing Administrator, via email - manny.sablan@cucgov.org with a copy to Gary Byrd, CUC Water & Wastewater Division Manager via email-gary.byrd@cucgov.org and Marcela Tenorio, CUC Procurement Technician, via email- marcela.tenorio@cucgov.org.

CUC reserves the right to reject any or all bids for any reason and waive any defects in said bid proposal, if in its sole opinion, to do so would be in the best interest of CUC. All bids shall become the property of CUC.

GARY P. CAMACHO
Acting Executive Director

MANNY B. SABLAN
Purchasing Administrator