



Commonwealth Utilities Corporation
Office of the Executive Director



REQUEST FOR PROPOSALS

CUC-RFP-17-032

SUPPLY & DELIVERY OF ENGINE LUBE OILS FOR POWER GENERATION

The Office of the Executive Director for the Commonwealth Utilities Corporation (CUC) is soliciting competitive sealed proposals from qualified firms for the supply and delivery of engine lubricating oils for CUC Power Generation facilities on Saipan and Rota for the period starting September 01, 2017 through August 30, 2020.

The RFP Package may be obtained from the CUC Procurement and Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays, upon completion of registration and presentation of a receipt evidencing a non-refundable payment to the CUC Treasury Section, by cash, check or credit card in the amount of \$200.00 (non-refundable) for one RFP package set. The RFP package consisting of the specifications and scope-of-service will be provided in a CD or emailed to the registered email ID. Prospective Proposers must pre-register with the CUC Procurement & Supply Division.

A Pre-proposal Conference will be conducted at the CUC Main Conference Room, 3rd Floor, Room 17, Joeten Dandan Commercial Building, Dandan, Saipan on **June 1, 2017 at 10:00 AM (ChST)**.

One (1) original and five (5) hard copies, along with an electronic copy of the proposal on a compact disk in PDF format must be submitted in a sealed envelope marked "*CUC-RFP-17-032, Supply & Delivery Of Engine Lube Oils for Power Generation*" to the **CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950**, no later than **June 23, 2017 at 10:00 AM (ChST)**. Late submissions and conditional proposals will not be considered.

Discussions may be conducted with responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award for the purpose of clarification and to ensure full understanding of and responsiveness to solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity to discussion and revision of proposals, and such revision may be permitted after submission and prior to award for the purpose of obtaining the best and final offers. During discussions, there will be no disclosure of any information derived from proposals submitted by competing offerors.

All Offeror are advised that CUC assumes no responsibility in any act of omission on the part of the Offeror due to lack of information or understanding of the proposal requirements in the course of

Contractor's preparation of a proposal or supply under the contract. The RFP does not commit CUC to award a contract, to pay any cost incurred in the preparation of the proposal under this request, or to procure or contract for services. Offeror are required to comply with all CNMI and applicable Federal Laws. This bid and the ensuing contract shall be executed as per the CUC Procurement Regulations. The contract may be subject to the approval CPUC and will not be effective until receipt of such approval.

All responses to this RFP should take into account any and all taxes, including excise tax, which will become the obligation of the proponent awarded a contract. Successful proponents will be required to submit a copy of a valid CNMI Business license in compliance with the Contractor's Registration and Licensing Laws of the Commonwealth of the Northern Mariana Islands, upon award of the contract.

Questions or requests for clarification will be entertained only from pre-registered prospective proposers and must be submitted in writing no later than **10:00 AM (ChST) on June 5, 2017** to Manny B. Sablan, Jr. , CUC Purchasing Administrator via email address manny.sablan@cucgov.org with a copy to Venugopal Prabhakara, Utility Coordinator for Power via email venugopal.prabhakara@cucgov.org and Antonio Castro, CUC Chief Financial Officer via email antonio.castro@cucgov.org.

CUC reserves the right to reject any or all proposals for any reason and to waive any defects in said proposal, if in its sole opinion, to do so would be in the best interest of CUC. All proposals shall become the property of CUC.

GARY P. CAMACHO
Executive Director

MANNY B. SABLAN, JR.
Purchasing Administrator