



# Commonwealth Utilities Corporation



## REQUEST FOR PROPOSALS

### CUC-RFP-19-013

#### AGINGAN PRIMARY SCREEN PROJECT

The Office of the Executive Director for the Commonwealth Utilities Corporation (CUC), is soliciting competitive sealed proposals from qualified vendors for the attainment of a Primary Screen for the Agingan Wastewater Treatment Plant at CUC Saipan, Commonwealth of the Northern Mariana Islands.

The RFP Package may be obtained from the CUC Procurement and Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays, upon completion of registration and presentation of a receipt evidencing a non-refundable payment to the CUC Treasury Section, by cash, check or credit card in the amount of \$100.00 (non-refundable) for one RFP package set. The RFP package consisting of the specifications and scope-of-work will be emailed to all registered prospective proposers email ID. Prospective Proposers must pre-register with the CUC Procurement & Supply Division.

**One (1) original and four (5) hard copies**, along with an electronic copy of the proposal on a compact disk or USB Drive in PDF format must be submitted in a sealed envelope marked "*CUC-RFP-19-013, Agingan Primary Screen Project*" to the CUC Procurement & Supply Office, 3<sup>rd</sup> Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **March 21, 2019 at 10:00 AM (ChST)**. Late submissions and conditional proposals will not be considered.

A *Proposal Guarantee* of fifteen (15%) percent of the total proposal price must accompany the proposals. The security deposit may be in cash, certified check, cashier's check, or proposal bond executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. A *Payment Bond* of one hundred (100%) percent and a *Performance Bond* of one hundred (100%) percent of the total bid price will be required upon the execution of the contract by the successful Proposer. The Payment and Performance bond must be executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. Surety Company must be authorized to do business in the Commonwealth of the Northern Mariana Islands, for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work provided for in the contract.

All insurers' questions, concerns and qualification shall be handled by the Department of Commerce Office of the Insurance Commissioner (OIC). The OIC is tasked with regulating and monitoring compliance to the CNMI's Insurance Code (Title 4, Division 7). *Proposers are required to submit a clearance from the OIC certifying their insurer of choice is in compliance with the CNMI's Insurance Code.*

Discussions may be conducted with responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award for the purpose of clarification and to ensure full understanding of and responsiveness to solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity to discussion and revision of proposals, and such revision may be permitted after submission and prior to award for the purpose of obtaining the best and final offers. During discussions, there will be no disclosure of any information derived from proposals submitted by competing offerors.

All Offeror are advised that CUC assumes no responsibility in any act of omission on the part of the Offeror due to lack of information or understanding of the proposal requirements in the course of Contractor's preparation of a proposal or supply under the contract. The RFP does not commit CUC to award a contract, to pay any cost incurred in the preparation of the proposal under this request, or to procure or contract for services. Offeror are required to comply with all CNMI and applicable Federal Laws. This bid and the ensuing contract shall be executed as per the CUC Procurement Regulations.

All responses to this RFP should take into account any and all taxes, including excise tax, which will become the obligation of the proponent awarded a contract. Successful proponents will be required to submit a copy of a valid CNMI Business license in compliance with the Contractor's Registration and Licensing Laws of the Commonwealth of the Northern Mariana Islands, upon award of the contract. The Contractor and all subcontractors will be obligated to pay wage rates not less than the current CNMI minimum wage, prevailing through the period of contract, as indicated in the web page: <https://marianaslabor.net/>. The proponents shall be required to comply with all applicable CNMI and Federal Laws.

Questions or requests for clarification will be entertained only from pre-registered prospective proposers and must be submitted in writing no later than **10:00 AM (ChST) on March 7, 2019** to Manny B. Sablan, CUC Purchasing Administrator at email address [manny.sablan@cucgov.org](mailto:manny.sablan@cucgov.org) with a copy to Westen Knudsen, P.E., Senior Engineer for Water/Wastewater at email address [westen.knudsen@cucgov.org](mailto:westen.knudsen@cucgov.org) and Christie Sablan, CUC Purchasing Administrative Technician, Senior at email address [christie.sablan@cucgov.org](mailto:christie.sablan@cucgov.org).

CUC reserves the right to reject any or all proposals for any reason and to waive any defects in said proposal, if in its sole opinion, to do so would be in the best interest of CUC. All proposals shall become the property of CUC.

**GARY P. CAMACHO**  
Executive Director

**MANNY B. SABLAN**  
Purchasing Administrator