REQUEST FOR PROPOSALS

CUC-RFP-19-017

ARCHEOLOGICAL MONITORING for
LOWER BASE SEWER PHASE 1 – LIFT STATION AND FORCEMAIN

The Office of the Executive Director, Commonwealth Utilities Corporation (CUC) is soliciting competitive sealed proposals from qualified firms for the Archeological Monitoring of the Construction of Lower Base Sewer Phase 1 – Lift Station and Forcemain in Saipan, Commonwealth of the Northern Mariana Islands.

This work consists of monitoring and inspection of excavation works for the Lower Base Sewer Project. The consultant also will be required to document and create a final report acceptable by CUC and the CNMI Historical Preservation Office. CUC requires the Project to be completed as per the Request for Proposal (RFP) highlights from the date of award of contract.

This project is funded by a grant from the United States Economic Development Authority (USEDA) and the Department of Interior (USDOI). The award of this project is contingent upon receipt of the approval for project award from USEDA and USDOI.

Prospective Proposers must pre-register with the CUC Procurement & Supply Division. The RFP may be obtained from the CUC Procurement and Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays, upon completion of registration and presentation of a receipt evidencing a non-refundable payment to the CUC Treasury Section, by cash, check or credit card in the amount of $50.00 (non-refundable) for one RFP package set.

A Pre-Proposal Conference followed by a Site Visit is scheduled on April 18, 2019 10:00 AM (ChST) at the CUC Main Conference Room, 3rd Floor, Room No.17, Joeten Dandan Commercial Building. Prospective Proposers are mandated to attend the Pre-Proposal Conference and Site Visit.

One (1) Original and Five (5) Hard Copies must be submitted in a sealed envelope marked “CUC-RFP-19-017 Archeological Monitoring for Lower Base Sewer Phase 1 – Lift Station and Forcemain,” to the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than 10:00 AM (ChST) on May 10, 2019. Late submissions and conditional proposals will not be considered.
Discussions may be conducted with responsible Proposers who submit proposals determined to be reasonably susceptible of being selected for award for the purpose of clarification and to ensure full understanding of and responsiveness to solicitation requirements. Proposers shall be accorded fair and equal treatment with respect to any opportunity to discussion and revision of proposals, and such revision may be permitted after submission and prior to award for the purpose of obtaining the best and final offers. During discussions, there will be no disclosure of any information derived from proposals submitted by competing Proposers.

Proposers are advised that CUC assumes no responsibility in any act of omission on the part of the Proposer due to lack of information or understanding of the proposal requirements in the course of Contractor's preparation of a proposal or supply under the contract. The RFP does not commit CUC to award a contract, to pay any cost incurred in the preparation of the proposal under this request, or to procure or contract for services. Proposers are required to comply with all CNMI and applicable Federal Laws. This RFP and the ensuing contract shall be executed as per the CUC Procurement Regulations.

All responses to this RFP should take into account any and all taxes, including excise tax, which will become the obligation of the proponent awarded a contract. Successful proponents will be required to submit a copy of a valid CNMI Business license in compliance with the Contractor's Registration and Licensing Laws of the Commonwealth of the Northern Mariana Islands, upon award of the contract. The Contractor and all subcontractors will be obligated to pay wage rates not less than the current CNMI minimum wage, prevailing through the period of contract, as indicated in the web page: https://marianaslabor.net/. The proponents shall be required to comply with all applicable CNMI and Federal Laws.

Questions or requests for clarification will be entertained only from registered Proponents and must be submitted in writing no later than 10:00 AM (ChST) on April 22th 2019, to Manny B. Sablan, CUC's Purchasing Administrator via email at manny.sablan@cucgov.org with a copy to Christie L. Sablan via email at christie.sablan@cucgov.org CUC's Purchasing Assistant and to Travis Spaeth, CUC's Project Engineer via email at travis.spaeth@cucgov.org.

CUC reserves the right to reject any or all proposals and waive any imperfection in the proposal in the best interest of the government. All proposals shall become the property of CUC.