REQUEST FOR PROPOSALS

CUC-RFP-20-007

Archaeological Services for
S19-069 Construction of Afetna Sewer Collection Upgrade

The Office of the Executive Director, Commonwealth Utilities Corporation (CUC) is soliciting competitive sealed proposals from Archaeologists or firms that meet the U.S. Department of Interior qualifications (36CFR61) to create a work plan, to prepare information, data and documentation needed to conduct Section 106 Review of the National Historic Preservation Act for FY19 for the construction of a new sewerline in Afetna Village, Saipan, Northern Mariana Islands.

This project is funded through a grant from the U.S. Environmental Protection Agency (USEPA). Award of this project is contingent upon receipt of approval of the USEPA.

The existing Afetna sewer system was privately built and poorly installed due to excessive buildup of the Garment Industry. The project aims to replace the old system with approximately 5000 linear feet of new gravity sewer main with new sewer laterals and the installation of sewer manholes.

The scope of Archaeological Services will include, but not be limited to:

1. Conducting the necessary research and fieldwork that represents a reasonable and good faith effort to identify historic properties, to include archaeological resources, as set out in the regulations 36 CFR § 800.4(b)(1):
   a. Background research design and work plan;
   b. Archival background information;
   c. Sample field investigation, and field survey;
   d. Past planning, research and studies;
   e. The magnitude and nature of the undertaking;
   f. The degree of federal involvement;
   g. The nature and extent of potential effects on historic properties within the APE;
   h. The likely nature, identification and location of historic properties within the APE; and,
   i. Create a mitigation plan to resolve adverse effects.

2. Preparation of the necessary reports and letters for submittal to various federal and local resource agencies to address environmental requirements of Section 106 to completely secure concurrence for the projects ready for construction.

3. Deliverables
   a. 2 copies of the final report for review and approval to HPO and CUC, and
   b. Map showing the location of identified historic properties which would assist with alignment of the sewerline to avoid such properties.
The RFP package may be obtained from the CUC Procurement and Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays upon completion of registration and presentation of a receipt evidencing a non-refundable payment to the CUC Treasury Section, by cash, check or credit card in the amount of $100.00 for one RFP package set.

One (1) original and five (5) hard copies of the proposal must be submitted in a sealed envelope marked "CUC-RFP-20-007: Archaeological Services for S-19-069 Construction of Afetna Sewer Collection Upgrade" to the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than August 14, 2020 at 10:00 AM (ChST). Late submissions and conditional proposals will not be considered.

Discussions may be conducted with responsible proposers who submit proposal determined to be reasonably susceptible of being selected for award for the purpose of clarification and to ensure full understanding of and responsiveness to solicitation requirements. All proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion. During discussions, there will be no disclosure of any information derived from the proposal submitted by competing proposers.

All proposers are advised that CUC assumes no responsibility in any act of omission on the part of the proposer due to lack of information or understanding of the RFP requirements in the course of proposer’s preparation of the RFP under the contract. The RFP does not commit CUC to award a contract, to pay any cost incurred in the preparation of the RFP under this request, or to procure or contract for services. Proposers are required to comply with all CNMI and applicable Federal Laws. This RFP and the ensuing contract shall be executed as per the CUC Procurement Regulations.

Questions or requests for clarification will be entertained only from pre-registered prospective proposers and must be submitted in writing no later than 10:00 AM (ChST) on July 27, 2020 to Manny B. Sablan, CUC Purchasing Administrator, via email address manny.sablan@cucgov.org with a copy to Nicolette Villagomez, Water/Wastewater Engineer, via email address nicolette.villagomez@cucgov.org.

CUC reserves the right to reject any or all proposals for any reason and to waive any defects in said RFP, if in its sole opinion, to do so would be in the best interest of CUC. All proposals shall become the property of CUC.

GARY P. CAMACHO
Executive Director

MANNY B. SABLAN
Purchasing Administrator