



Commonwealth Utilities Corporation

NEW INSTALLATION CHECK LIST

Customer No. _____

Residential Commercial

1. Signed Application for Utility Service
 - Customer Name
 - Social Security No.
 - Contact Nos.

2. Is application signed/submitted by legal owner?
 - Yes No, notarized authorization letter or Power of Attorney attached.

3. Copy of Valid ID:
 - Driver's License
 - Passport
 - Entry Permit/Labor Certification Document

4. Notarized Dedication of Easement

5. Map of Location

6. Accepted Service Inspection Sheet

7. Required Payments:
 - Installation Fees (if applicable)
 - Security Deposits

8. Commercial Accounts:
 - Copy of Articles of Incorporation and most recent Annual Corporate Report or Partnership Agreement
 - Copy of valid business license
 - Notarized authorization letter for representative if other than officer of corporation or business owner

9. Other CUC Accounts:
 - Cleared/Current
 - Outstanding/Bad Debt

Reviewed By: _____ Date: _____

Remarks: _____

