



Commonwealth Utilities Corporation



INVITATION FOR BIDS

CUC-IFB-21-019

Island Wide Water Meter Installation

The Office of the Executive Director, Commonwealth Utilities Corporation (CUC) is soliciting competitive sealed bids from qualified firms for the Island Wide Water Meter Installation in Saipan, Commonwealth of the Northern Mariana Islands.

The intent of the contract is for the Contractor to provide all labor, equipment, supplies and materials necessary to complete the scope of work which consists of; replacement of water meters, relocation of a water meter and meter vault, reconfiguration of water meter service laterals, expansion of a water meter vault, installation of gate valves, replacement of vault covers, installation of ladder rungs, driveway and sidewalk restoration, and other related work. The work shall be done in accordance with the Project Plans and Specifications and without disruption to the daily operation of the water system and service to the customers affected. CUC requires the Project to be completed in 120 calendar days from date of award of contract.

The project is funded by a grant from the United States of Environmental Protection Agency (USEPA). The award of this project is contingent upon receipt of approval for project award from USEPA.

Prospective Bidders must pre-register with the CUC Procurement & Supply Division. The Bid Package may be obtained from the CUC Procurement and Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays, upon completion of registration and presentation of a receipt evidencing a non-refundable payment to the CUC Treasury Section, by cash, check or credit card in the amount of **\$100.00** (non-refundable) for one IFB package set.

A Pre-Bid Conference followed by site visits will be held on **May 25, 2021 at 10:00 AM (ChST)** at the CUC Main Conference Room, 3rd Floor, Room No.17, Joeten Dandan Commercial Building.

One (1) original and Five (5) copies of the bid must be submitted in a sealed envelope marked **“CUC-IFB-21-019, Island Wide Water Meter Installation”** to the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **10:00 AM (ChST) on June 10, 2021**, at which time they will be publicly opened and read aloud. Bids mailed via postal or courier service must be received on or before due date and time or post-marked before due date and time. Bid shall be submitted on the provided Bid Forms. Bidders are required to complete all Bid Forms. Bidders may supplement this form as appropriate. Bids will be required to be submitted under a condition of irrevocability

for a period of 60 days after submission. Late submissions and conditional bids will not be considered.

A Bid Guarantee of not less than fifteen (15%) percent of the total bid price must accompany the bids. The security deposit may be in cash, certified check, cashier's check, or bid bond executed by a surety company holding a certificate of authority from the United States Secretary of Treasury. A *Payment Bond* of one Hundred (100%) percent and a Performance Bond of one hundred (100%) of the total bid price will be required upon the execution of the contract by the successful bidders. The payment and Performance bond must be executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. Surety Company must be authorized to do business in the Commonwealth of the Northern Mariana Islands.

All insurers' questions, concerns and qualification shall be handled by the Department of Commerce Office of the Insurance Commissioner (OIC). The OIC is tasked with regulating and monitoring compliance to the CNMI's Insurance Code (Title 4, Division 7). *Bidders are required to submit a clearance from the OIC certifying their insurer of choice is in compliance with the CNMI's Insurance Code.*

Bidders are required to comply with all CNMI and applicable Federal Laws. This bid and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations.

This Invitation for Bids does not commit CUC to the award of a contract or contracts, nor to pay any cost incurred in the preparation and submission of bids in anticipation of a contract. Bidders are advised that CUC assumes no responsibility in any act of omission on the part of the bidders due to lack of information or understanding of the bid requirements in the course of Contractor's preparation of a bid under the contract.

Questions or requests for clarification will be entertained only from registered Proponents and must be submitted in writing no later than **10:00 a.m. (ChST) on June 1, 2021** to Manny B. Sablan, CUC Purchasing Administrator via email address manny.sablan@cucgov.org with a copy to Alley Reyes, CUC Water/Wastewater Jr. Engineer via email address alley.reyes@cucgov.org and to Christie Sablan, P&S, Senior Administrative Technician – christie.sablan@cucgov.org.

CUC reserves the right to reject any or all bids and waive any imperfection in the bid proposal in the best interest of the government. All bids shall become the property of CUC.



BETTINA TERLAJE
Acting Executive Director



MANNY B. SABLAN
Purchasing Administrator