



Commonwealth Utilities Corporation



Job Vacancy Announcement

JVA No. 22-008

REVISED

Opening Date: October 1, 2021

Closing Date: Until Filled

POSITION TITLE:	Trades Technician, Machinist
DEPARTMENT:	Power Generation
LOCATION:	Saipan, Northern Marianas Islands, USA
ANNUAL SALARY:	\$20,826.00 to \$28,115.00 per annum, Non-Exempt
CONTRACT:	Not Contracted
POSITION(S):	Two (2)

The incumbent will be under the direct supervision of the Power Generation Manager or his/her designee. This class specification represents only the core areas of responsibilities; specific position assignments will vary depending on the needs of the department.

Duties:

- Operates and maintains lathe, milling machines and machine tools.
- Reviews blueprints, sketches, drawings, manuals, specification, or sample part to determine dimensions and tolerances of finished workpiece, sequence of operations and set requirements.
- Measures, marks, and scribes dimensions and reference points on material or work-piece as guides for subsequent machining as necessary.
- Selects, aligns, and secures holding fixtures, cutting tools, attachments, accessories, and materials on machines as necessary to machine parts as required.
- Calculates and sets controls to regulate machining factors such as speed, feed, coolant flow and depth and angle of cut according to established guidelines and procedures.
- Starts and observes machine operation to detect malfunctions or out-of-tolerance machining, and adjusts machine controls or control media as required.
- Verifies conformance of finished work-piece to specifications, using measuring and inspection tools as necessary.
- Sets up and operates machine on trial run to verify accuracy of machine settings.
- Takes precise measurements for cutting or shaping.
- Selects appropriate machine and settings for a given task.
- Plans proper sequence of tasks to complete the assignment.
- Monitors adjusting feed and other settings as necessary.
- Identifies need for and performs machine maintenance and minor repairs.
- Maintains a safe and clean workstation.
- Contributes to team effort by accomplishing related tasks as needed.
- Confers with senior engineer or others to resolve machining problems.
- Performs other duties of a similar nature and level as assigned.

Minimum Requirements:

Education: High School Diploma, General Education Diploma, or Adult Basic Education. Must demonstrate having had (A) 4 years of increasingly responsible experience in a diesel engine power plant and (B) those 4 years of increasingly responsible experience are to be performing machinist duties. Apprenticeship or vocational training preferred.

Knowledge of: Applicable Federal, Commonwealth and local laws, codes, regulations and/or ordinances; Principles, practices and procedures of assigned service area; Customer service principles; Mathematical concepts; Inventory maintenance practices; Inspection procedures; Safety procedures and safe work practices; Modern office technology.

Skills in: Interpreting and applying applicable laws, codes, regulations and standards; Performing skilled maintenance, operations and repair work in assigned area; Reviewing quality levels and providing technical guidance in assigned area; Operating specialized and heavy equipment; Strong attention to details and accuracy; Adhering to safety procedures and safe work practices; Monitoring equipment and making adjustments; Performing inspections and identifying issues; Troubleshooting issues and recommending or implementing solutions; Receiving requests and trouble calls and providing assistance; Monitoring inventory and supplies; Initiating supply requests; Taking equipment readings and maintaining reading data; Preparing and updating activity logs and status reports; Utilizing a computer and relevant software applications; Utilizing communication and interpersonal skills as applied to interaction with coworkers, supervisor, the general public, and others to sufficiently exchange or convey information and to receive work direction. Able to lift up to 50 pounds and perform repetitive tasks.

- **Licensing:**
 - Valid CNMI Driver's License with appropriate class.
- **Physical Demands:**
 - Occasional lifting of objects; Subject to standing, walking sitting, bending, reaching, kneeling, pushing and pulling.

All applicants may be tested and all applicants are subject to pre-employment drug test.

P. O. Box 501220, Third Floor, Joeten Dandan Building, Saipan, MP 96950

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CUC is an Equal Opportunity Provider and Employer.

How to Apply: Submit a completed CUC Employment Application, resume, and applicable supporting documents to the CUC Human Resources office located on the 3rd Floor of the Joeten Dandan Building on Saipan, Monday through Friday 7:30 am – 4:30 pm (Except Legal Holidays). Applicants on the island of Tinian and Rota may submit their documents to their respective CUC Administration office. Application, resume and supporting documents can also be e-mailed to: employment.applications@cucgov.org