



# Commonwealth Utilities Corporation Office of the Executive Director



## REQUEST FOR PROPOSAL CUC-RFP-22-026

### LEASE OF OFFICE/WAREHOUSE SPACE FOR CUC POWER DIVISION TRANSMISSION & DISTRIBUTION SECTION, SAIPAN CNMI

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The Office of the Executive Director, Commonwealth Utilities Corporation (CUC), is soliciting competitive sealed proposals from firms for the lease of office & warehouse spaces for CUC Power Division, Transmission & Distribution Section in Saipan, Commonwealth of the Northern Mariana Islands.

The RFP Package may be obtained from the CUC Procurement and Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays, upon completion of registration and presentation of a receipt evidencing a non-refundable payment to the CUC Treasury Section, by cash, check or credit card in the amount of \$50.00 (non-refundable) for one RFP package set. Prospective Proposers must pre-register with the CUC Procurement & Supply Division.

**One (1) original and four (5) hard copies** of your submission must be submitted in a sealed envelope marked "*CUC-RFP-22-026, Lease of Office/Warehouse Space for CUC Power Division Transmission and Distribution Section, Saipan, CNMI*" to the CUC Procurement & Supply Office, 3<sup>rd</sup> Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **May 20, 2022 at 10:00 AM (ChST)**. Late submissions and conditional proposals will not be considered.

Discussions may be conducted with responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award for the purpose of clarification and to ensure full understanding of and responsiveness to solicitation requirements. All proposers shall be accorded fair and equal treatment with respect to any opportunity to discussion. During discussions, there will be no disclosure of any information derived from proposals submitted by competing offerors.

All proposers are advised that CUC assumes no responsibility in any act of omission on the part of the Offeror due to lack of information or understanding of the proposal requirements in the course of Contractor's preparation of a proposal or supply under the contract. The RFP does not commit CUC to award a contract, to pay any cost incurred in the preparation of the proposal under this request, or to procure or contract for services. The proposers are required to comply with all CNMI and applicable Federal Laws. This bid and the ensuing contract shall be executed as per the CUC Procurement Regulations.

**P. O. Box 501220, Third Floor, Joeten Dandan Building, Saipan, MP 96950**  
Tel: (670) 664-4282 • Fax: (670) 235-5131  
**CUC is an Equal Opportunity Provider and Employer.**

Questions or requests for clarification will be entertained only from pre-registered prospective proposers and must be submitted in writing no later than **10:00 AM (ChST) on May 5, 2022** to Manny B. Sablan, CUC, Purchasing Officer via email address [manny.sablan@cucgov.org](mailto:manny.sablan@cucgov.org) with a copy to Lee Lieto, CUC, Power Division Manager via email address [lee.lieto@cucgov.org](mailto:lee.lieto@cucgov.org) and Christie Sablan, CUC, Purchasing Technician, Senior via email address [christie.sablan@cucgov.org](mailto:christie.sablan@cucgov.org).

CUC reserves the right to reject any or all proposals for any reason and to waive any defects in said proposal, if in its sole opinion, to do so would be in the best interest of CUC. All proposals shall become the property of CUC.

GARY P. CAMACHO  
Executive Director

MANNY B. SABLAN  
Purchasing Administrator